

# Student Travel Request Form

For advance approval of solo travel or international travel with the host family. Form must be submitted 30 days prior to travel for domestic solo travel and 60 days prior to travel for all international travel.

## Travel Information: (filled in by student)

Student Name: \_\_\_\_\_

Travel To: \_\_\_\_\_

*(Family Name if Solo Travel – Destination if International Travel with Host Family)*

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ *(Of the main location you'll be staying at during your travels. If more than one, put all addresses in the description box below.)*

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

- Purpose of Visit: \_\_\_\_\_
- Relationship to Person: \_\_\_\_\_
- Traveling With: \_\_\_\_\_
- Travel Dates: Leaving host home on: \_\_\_\_\_ Returning on: \_\_\_\_\_  
*(mm/dd/yyyy) (mm/dd/yyyy)*
- Are you missing school? YES NO *(If yes – contact your coordinator for further instruction)*
- Travel Method *(check one)*: by air by car or other \_\_\_\_\_  
*(please explain)*

Please briefly describe your travel itinerary:

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## Approvals: (completed by World Link Staff)

*The student named above has requested permission for optional personal travel without the aid of the host family, coordinator and the program, or international travel with the host family. World Link will not be supervising the student and cannot be held responsible for the safety and wellbeing during the requested personal travel away from the host family. Medical insurance coverage provided by the program is void outside the US and the traveler is responsible for providing coverage. If you agree with these terms and approve of the visit, please sign below:*

## Student Natural Parent

Print Name: \_\_\_\_\_ Father: \_\_\_\_\_ Mother: \_\_\_\_\_ *(check one)*

Signature: \_\_\_\_\_, Date: \_\_\_\_\_  
*(mm/dd/yyyy)*

***World Link Signature Approvals:***

**Coordinator:** *"Host family has been informed and agrees with the proposed travel."*

Signature: \_\_\_\_\_

**World Link Approval:**

Request Approved:      Request Denied:      Date: \_\_\_\_\_  
*(mm/dd/yyyy)*

Signature: \_\_\_\_\_